



Lease or Rental Application Instructions:

1. Complete the application below and save it to your PC.
 - o Any resident over the age of 18 must complete a separate application.
 - o Fields outlined in red are required.

Date of Birth:

2. E-sign or print the application and obtain applicant(s) signature.
 - o Click on the red tag in the signature field to E-sign.

Applicant Signature:

3. Email a completed, signed copy of the application including proof of income (check stubs or tax documents) to: applications@firstprestonht.com.
4. Remit the application fee of \$50 through [Pay Lease](#).
 - o PayLease accepts credit/debit cards or an e-check from your checking or savings account.
 - o As a first time user, you will need to register and provide the property address associated with your application. Select 'Make Payment' to process your application fee. It's that easy!
 - o Standard processing takes 2-3 business days.

Questions? Please contact a PayLease Representative at (866) 729-5327 or at support@paylease.com.

First Preston Management, Inc.
Phone: (972) 788-8600
Email: applications@firstprestonht.com



Application for Lease or Rental

Note: This application is NOT a lease or approved rental agreement

Property Address: _____

Rental Amount \$: _____ Deposit \$: _____

Length of Lease: _____ Projected Move in Date: _____

A. Applicant(s)/Occupant(s) Information: All applicants over the age of 18 must be on the lease.

Name of Applicant #1: _____

SS#: _____ Date of Birth: _____ Driver's License #: _____

Name of Applicant #2: _____

SS#: _____ Date of Birth: _____ Driver's License #: _____

Names of all individuals, including dependants that would reside in the property

#1: _____ #2: _____

#3: _____ #4: _____

#5: _____ #6: _____

List of any pets (Dogs, Cats, etc., please specify weight and breed):

B. Residence History:

Current Address: _____

City, State, Zip: _____ Phone: _____

Rented Owned Monthly Payment \$: _____

Landlord Contact Information: _____

Dates of Residency: _____

Previous Address: _____

City, State, Zip: _____ Phone: _____

Landlord Contact Information: _____

Dates of Residency: _____

C. References: Names/Relationships of Two References

Reference #1 Name: _____

Relationship: _____ Phone: _____



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Reference #2 Name: _____

Relationship: _____ Phone: _____

D. Financial Information

Applicant #1 Employment

Name of Employer: _____ Occupation: _____

Address: _____

Phone: _____ Date of Employment: _____

Annual Income \$: _____ Annual Income from
Additional Sources \$: _____

Applicant #2 Employment

Name of Employer: _____ Occupation: _____

Address: _____

Phone: _____ Date of Employment: _____

Annual Income \$: _____ Annual Income from
Additional Sources \$: _____

Debts or Obligations (List Creditor and Amount):

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E. Applicant(s) agree and consent to:

- 1) Provide the Broker and/or First Preston HT with employment letters and proof of all income listed herein and understands that this application cannot be processed without them.
- 2) Allow the agent and or agency acting on behalf of the Landlord of this property to contract a service to perform a background investigation including but not limited to Credit scores, criminal investigation, previous rental history and employment verification used to determine Tenant Worthiness for this property.
- 3) Allow the agent and or agency acting on behalf of the Landlord of this property to share with the Landlord the information obtained in the background investigation including but not limited to Credit scores, information from the criminal investigation, previous rental history and employment verification.

The undersigned hereby submits the following information as an application to lease/rent the described property.

Applicant Signature: _____ Date: _____

Applicant Signature: _____ Date: _____